

## ARRIVAL/DEPARTURE Check List

Upon arrival, please remove masterlock box from door/replace back on door when leaving (it is too heavy to leave on door while being used)

Strip linens from beds; leave all linens in basket on top of the washer and towels in the bathroom tubs

Make sure all dishes are clean and put away

Unplug Coffee Maker

Take all trash out of house; and take with you when you leave; we do not have trash service here. Landfill is located in Matagorda.

Clean out refrigerator from food that you stored; do not leave left over food in refrigerator; or food in cabinets

Turn off all lights and fans (our light switches are 2-way switches, so sometimes they may look as if they are turned off, but they are not. Please look at outside porch lights to be sure they are off.

If using the ice maker, please be sure to turn off before leaving. It makes 50 lbs. of cubed ice. The buttons are hard to push, just look at the indicator light to make sure it is on/off. You do not have to empty the ice maker when you turn off, it will automatically drain.

Turn AC on 80° or Turn Heater to "Off"

Please stack all deck furniture back the way you found it (the wind will blow it away)

Make sure the gas grill gas bottle is turned off

Lock all doors and leave key in the security key box on door.

**CHECK OUT IS AT 11:00 AM**

